

AGENDA
BART TOWNSHIP BOARD OF SUPERVISORS
JANUARY 5, 2026 @ 7:00 PM

REORGANIZATIONAL MEETING:

1. Call to Order/Pledge of Allegiance

2. Reorganization of the Board of Supervisors:

- Nomination for Chairman *
- Nomination for Vice-Chairman*
- Meeting Dates and Times**
 - Regular Monthly Meetings – 1st Wednesday at 7:00 p.m. except January 2027 -1/4/27 7pm
 - Monthly Mid-Month Meetings or Quarterly Mid-Month Meetings?
 - Road Tours – April and October - Date and Time?
 - Budget Meeting – October – Date and Time?
- 2026 Holidays***

Consider a motion to adopt the above nominations. *

Consider a motion to set the discussed meeting dates. **

Consider a motion to set the 2026 Holidays. ***

3. Appointments*

- Chief Administrative Officer for the Non-Uniform Pension Plan- Connie Kauffman
- Secretary/Assistant Treasurer – Jessica Richardson
- Assistant Secretary/Treasurer – Connie Kauffman
- Right-To-Know Officer – Jessica Richardson
- Animal Noise Officer – Forest Stump
- Roadmaster- Forest Stump
- Solicitor – Josele Cleary
- Structural Engineer – Wilson Consulting Group
- Township Engineer – Mark Deimler/Solanco Engineering Associates
- Zoning Officer – Mark Deimler/Solanco Engineering Associates
- Sewage Enforcement Officer – Mark Deimler/Solanco Engineering Associates
- Alternate Sewage Enforcement Officer – Douglas Cwienk/David Miller Associates
- Primary UCC Code Inspector – Commonwealth Code
- Alternate UCC Code Inspector – Accurate Building Inspections
- Emergency Management Coordinator – Michael Hoover
- Planning Commission Member (4-year term) – Levi Glick
- Sewer Authority Member -Bill Lamparter
- Zoning Hearing Board Solicitor – Melvin E. Newcomer
- Vacancy Board Chairperson – Arlene Harnish
- Southern Lancaster County Intermunicipal Council – BOS Supervisor
- Enola Rail Trail Representative – Cameron Killian

*Consider a motion to adopt all appointments and reappointments above

Consider a motion to adopt a Resolution of re-appointment of 3-year term to expire December 31, 2028 of Joseph Linton Zoning Hearing Board Resolution # 01-05-2026

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4. Employee Wages*

- Secretary/Assistant Treasurer (Jessica Richardson)– currently \$29 per hour
- Assistant Secretary/Treasurer (Connie Kauffman) – currently \$30 per hour
- Fulltime Road Worker (Forest Stump) – currently \$30.50 per hour
- Fulltime Road Worker (Conner Daddario) – currently \$27.50 per hour
- Emergency snow removal and skilled equipment operators (Dave Farmer & Brian Herr)– currently \$30.00 per hour
- Parttime Trail Maintenance (Alvin Esh) – currently \$20.00 per hour
- Parttime office staff (sewer authority admin) – currently \$26.50 per hour

*Consider a motion to set employee wages

5. Roadworker Clothing Reimbursement – Fulltime \$600.00. Part Time \$300.00

- Consider a motion to set Roadworker Clothing Reimbursement

6. Phone Reimbursement – Currently \$50 per month for fulltime staff

- Consider a motion to set Phone Reimbursement

7. Treasurer and Assistant Treasurer’s Bond – currently set at \$1.5 million

8. Mileage Reimbursement Rate – Whatever the current IRS approved rate is (\$0.725/mile)

9. Primary Financial Institution – Presence Bank, PLGIT (Liquid Fuels)

- Consider a motion to set Treasurer and Assistant Bond, Milage Reimbursement Rate and Primary Financial Institution.

10. Recognize Halloween- as recognized by Lancaster County

- Consider a motion to recognize Halloween as recognized by Lancaster County.

11. Tax Collector- The elected individual does not intend to take the oath of office and assume duties of tax collector. Bart Township has had the County collect its taxes for several years. There will be a vacancy in office which will allow the County to collect the Township’s real estate tax.

- Consider a motion to appoint Lancaster County as Tax Collector for Bart Township.

At this time, the meeting will move into our Regular Monthly Meeting

1. CALL TO ORDER

CHAIRMAN

2. SECRETARY/TREASURER’S REPORT

JESSICA RICHARDSON

- a) Financial Statements
- b) Accounts Payable for Ratification
- c) Discuss 2026 Projected Road/Bridge/Trail Funds

3. ROADS

FOREST STUMP

- a) Road Report

4. QUARRY ROAD BRIDGE UPATE

CHAIRMAN

5. ENOLA LOW GRADE TRAIL

CHAIRMAN

6. ANIMAL NOISE OFFICER REPORT

FOREST STUMP

7. PLANS/PLANNING COMMISSION

CHAIRMAN

8. ZONING

CHAIRMAN

- a) Zoning Officer Report
- b) Violation Report
- c) 1/7/26 ZHB Travis Whittington 798 Noble Rd Christiana variance request construction of residential accessory structure with rear yard setback.

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| 9. SOLANCO INTERMUNICIPAL COMMITTEE | CHAIRMAN |
| 10. GEORGETOWN AREA SEWER AUTHORITY | CHAIRMAN |
| 11. OLD BUSINESS | CHAIRMAN |
| a) Follow Up List – December 3, 2025 | |
| b) Amos K Esh Expansion- resolution 01-05-2026 A re-adoption from 12/3/25 meeting missing 4B Component | |
| 12. NEW BUSINESS | CHAIRMAN |
| a) Records Destruction Resolution # 01-05-2026 B | |
| b) Consider an increase to Ag Building 2026 Fee Resolution # 01-05-2026 C | |
| c) ZHB & Auditors required to pay standard taxes and paid through payroll would need I9s & W4s on file. | |
| d) Consider a motion to release \$2095.00 financial security to Samuel Herschberger Stormwater Management Plan at 4915 White Oak Road. | |
| e) Consider a motion to authorize the Treasurer to contact Presence Bank to stop the General Fund Reserve CD auto renewal. | |
| f) Approval of Bart Fire Police assist with traffic control Strasburg “Mud” sales 2/27 & 2/28 | |
| g) Consider eliminating monthly Analysis report provided by Solanco Engineering. | |
| h) Consider if payroll submission sheet needs to be signed by supervisor in addition to Treasurer & Secretary. | |
| i) Consider if Supervisor signature is needed on timesheets for Treasurer & Secretary or if Treasurer can sign Secretary and Secretary can sign Treasurer time sheets. | |
| 13. MINUTES FROM DECEMBER 3TH MONTHLY MEETING | CHAIRMAN |
| 14. PUBLIC COMMENTS | CHAIRMAN |
| 15. ADJOURN | CHAIRMAN |