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BART TOWNSHIP BOARD OF SUPERVISORS REORGANIZATION AND MONTHLY MEETING JANUARY 6, 2025

The Bart Township Board of Supervisors held their reorganizational and regular monthly meeting on January 6, 2025 at the Bart Township Municipal Building, 46 Quarry Road, Quarryville, PA. The meeting was advertised in LNP, a newspaper of general circulation, and posted at the Municipal Building in compliance with the Sunshine Act.

Board of Supervisors present: Ray Marvin, Bill Lamparter and Dale Herr.

Others in attendance were: Cathy Snyder, Forest Stump, Conner Daddario, Levi Glick, Ric Gochenaur, Kathy Gochenaur, Mike Hoover, Marvin Esh, Levi K. Esh, Cameron Killian, Ed Weidman, Arlin Yoder, Jonas Stoltzfus, Samuel Lapp and Dave Farmer.

The meeting was called to order at 7:00 p.m. by Ray Marvin, followed by the Pledge of Allegiance to the Flag.

Reorganization of the Board of Supervisors:

Chairman: *A motion was made by Dale Herr to nominate Ray Marvin as Chairman. The motion was second by Ray Marvin, out of necessity, as Supervisor Lamparter was not present yet. Motion carried.

Vice Chairman: *A motion was made by Bill Lamparter to nominate Dale Herr as Vice Chairman. The motion was second by Ray Marvin. Motion carried.

Meeting Dates and Times:

*A motion was made by Supervisor Herr to set the regular monthly meetings the first Wednesday of the month at 7:00 p.m., with the exception of the January meeting. The motion was second by Supervisor Lamparter. Motion carried.

*A motion was made by Supervisor Lamparter to set the following mid-month meetings to be held at 12 noon: March 19th, June 18th and October 22nd, 2025. The motion was second by Supervisor Herr. Motion carried.

*A motion was made by Supervisor Lamparter to set the road tour dates as April 2, 2025 and October 1, 2025 at 5:00 p.m. The motion was second by Supervisor Herr. Motion carried.

*A motion was made by Supervisor Herr to set the Budget meeting date as October 1, 2025 at 5:00 p.m. The motion was second by Supervisor Lamparter. Motion carried.

The 2026 Reorganizational/Monthly meeting will be held Monday, January 5, 2026 at 7:00 pm.

*Before a vote was taken on this motion, opportunity for public comment was provided.

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Appointments:

A motion was made by Supervisor Lamparter to appoint the following individuals to their respective positions:

- Secretary/Treasurer: Cathy Snyder
- Assistant Secretary/Treasurer: Connie Kauffman
- Right to Know Officer: Cathy Snyder
- Noise Enforcement Officer: Forest Stump
- Solicitor: Josele Cleary
- Structural Engineer: Wilson Consulting Group
- Township Engineer: Mark Deimler/Solanco Engineering Associates
- Zoning Officer: Mark Deimler/Solanco Engineering Associates
- Sewage Enforcement Officer: Mark Deimler/Solanco Engineering Associates
- Alternate Sewage Enforcement Officer: Douglas Cwienk/David Miller Associates
- Primary UCC Code Inspector: Commonwealth Code
- Alternate UCC Code Inspector: Accurate Building Inspections
- Emergency Management Coordinator: Michael Hoover
- Zoning Hearing Board Solicitor: Melvin Newcomer
- Vacancy Board Chairperson: Arlene Harnish
- Southern Lancaster County Intermunicipal Council Representative: Ray Marvin
- Enola Rail Trail Representative: Ray Marvin

The motion was second by Supervisor Herr. Motion carried.

*A motion was made by Supervisor Herr to reappoint Arlin Yoder to a four-year term on the Planning Commission. The motion was second by Supervisor Lamparter. Motion carried.

*A motion was made by Supervisor Lamparter to adopt Resolution No. 01-06-2025, a Resolution appointing Jeffrey K. Landis to the Zoning Hearing Board for a three-year term, which will expire December 31, 2027. The motion was second by Supervisor Herr. Motion carried.

Employee Wages:

*A motion was made by Supervisor Herr to set the employee wages as follows:

- Secretary/Treasurer - \$30.50
- Assistant Secretary/Treasurer - \$26.50
- Fulltime Road Worker (Forest Stump) - \$30.50
- Fulltime Road Worker (Conner Daddario) - \$27.50
- Emergency Snow Removal / Skilled Equipment Operator - \$30.00 per hour
- Parttime Road Laborer - \$18.00 per hour
- Parttime Office Staff – ranging from \$19.00 to \$26.50

The motion was second by Chairman Marvin. Supervisor Lamparter abstained. Motion carried.

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*A motion was made by Supervisor Lamparter to recommend to the sewer authority to consider increasing their parttime administrative wages to \$26.50. The motion was second by Supervisor Herr. Motion carried. Cathy will notify the sewer authority of this recommendation.

*A motion was made by Supervisor Herr to recommend to the audit board to consider compensating a working supervisor at the employee wage rate of the position they are filling. The motion was second by Supervisor Lamparter. Motion carried. Cathy will notify the auditors of this recommendation.

Roadworker Clothing Reimbursement: *A motion was made by Supervisor Lamparter to keep the clothing reimbursement for the road crew at \$550.00. The motion was second by Supervisor Herr. Motion carried.

Phone Reimbursement: *A motion was made by Supervisor Herr to increase the fulltime employee cell phone reimbursement from \$30.00 to \$50.00 per month. The motion was second by Supervisor Lamparter. Motion carried.

Treasurer/Assistant Treasurer Bond: *A motion was made by Supervisor Lamparter to set the Treasurer/Assistant Treasurer bond at \$1.5 million. The motion was second by Supervisor Herr. Motion carried.

Mileage Rate: *A motion was made by Supervisor Herr to use the current IRS approved rate as our mileage reimbursement rate. The motion was second by Supervisor Lamparter. Motion carried.

Primary Financial Institution: *A motion was made by Supervisor Lamparter to use Presence Bank as our primary financial institution. The motion was second by Supervisor Herr. Motion carried.

At this time, the meeting moved into the regular monthly meeting.

Chairman Marvin stated there was an executive session held on December 26, 2024 at noon to discuss personnel matters. There were no decisions made.

Treasurer's Report:

Financial Statements: Treasurer Cathy Snyder reviewed the month and year-to-date statements of financial condition. Account balances as of December 31, 2024 totaled \$1,437,002.96.

Accounts Payable: *A motion was made by Supervisor Herr to ratify payment of the bills for the period November 26, 2024 through December 31, 2024 in the amount of \$94,402.56. The motion was second by Supervisor Lamparter. Motion carried.

Available Road/Bridge/Trail Funds: Treasurer Snyder reviewed the available funds in the liquid fuels fund, the road/bridge maintenance fund, the ELGT development and maintenance fund, the Enola fund and the equipment fund.

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Roads:

Road Report: For the month of December, Chairman Marvin noted the road crew cleaned storm grates, put up snow markers, did work in the upper swale, salted, performed truck and equipment maintenance, organized and cleaned up the shop and behind the township building and did their weekly road inspections.

Storm Water Runoff Issues on Valley Road, Vintage Road and Lancaster Avenue: Supervisor Herr is waiting to hear back from the conservation district on the Valley Road issue. Supervisor Herr, Forest and Conner will get together to discuss what they want to do on Vintage Road. Marvin Esh has a water runoff issue on Lancaster Avenue where he farms the ground. He would like to review the issue with Forest and Conner sometime within the next month.

Mower: No action was taken. This will be added to next month's agenda.

Welder: *A motion was made by Supervisor Lamparter to purchase a combination welder with accessories for a cost not to exceed \$2,000. The motion was second by Supervisor Herr. Motion carried.

Enola Low Grade Trail:

Eden Township Permits:

*A motion was made by Supervisor Herr to allow Cathy Snyder and Ray Marvin to sign off on any documents required to close out the NPDES permit for Eden Township; to close out or transfer to Eden Township the Army Corps of Engineers permit for Eden Township; and for any other permits related to the Eden Township section of the trail. The motion was second by Supervisor Lamparter. Motion carried.

DCNR Trail Sign: Chairman Marvin noted that one of the two DCNR trail signs that we made a motion to purchase at last month's meeting has since been placed in Eden Township per the engineer to enable the remaining grant money to be released.

Lamparter Road Action: Chairman Marvin stated there has been some activity on the trail west of Lamparter Road involving trees, cars and yard waste. *A motion was made by Supervisor Lamparter to put a block and/or gate in place to obstruct vehicle traffic at the Lamparter Road entrance. The motion was second by Supervisor Herr. Motion carried.

Noise Enforcement: No report.

Plans/Planning Commission:

A. C. Masonry: *A motion was made by Supervisor Lamparter to execute the Storm Water Management Agreement and Declaration of Easement between 1340 Georgetown Holdings, LLC and the Township relating to the A. C. Masonry Final Land Development and Lot Add-On Plan once it is finalized. The motion was second by Supervisor Herr. Motion carried.

Zoning/Engineering/Sewage Enforcement:

Zoning Officer's Report: There were no questions.

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Violation Report:

457 Mount Pleasant Road: Samuel S. Lapp, the property owner of 457 Mount Pleasant Road was in attendance to discuss his ECHO Housing violation. *A motion was made by Supervisor Herr to grant Samuel Lapp at 457 Mount Pleasant Road up to twelve months to get his ECHO housing in compliance. The motion was second by Supervisor Lamparter. Motion carried.

Southern Lancaster County Intermunicipal Committee: No report.

Georgetown Area Sewer Authority: No report.

Old Business:

Follow Up List from the December 4th meeting: For the generator, Conner stated he needs to get two more quotes.

SWM Plan Financial Security Release Request for Aaron Miller, 1068 Vintage Road: *A motion was made by Supervisor Lamparter to reduce the financial security held for Aaron Miller by \$44,572.50 and establish the new amount equal to \$23,819.06 as recommended by Solanco Engineering Associates in their letter dated December 31, 2024. The motion was second by Supervisor Herr. Motion carried.

New Business:

Office Carpet: *A motion was made by Supervisor Lamparter to replace the existing carpet and trim in the office at a cost not to exceed \$1,200. Conner will work with Cathy to pick out the carpet and get it installed. The motion was second by Supervisor Herr. Motion carried.

Door Keys: *A motion was made by Supervisor Herr to have all three doors keyed the same to match the office entrance door. The motion was second by Supervisor Lamparter. Motion carried.

Records Destruction Resolution: *A motion was made by Supervisor Lamparter to adopt Resolution No. 01-06-25A, a Resolution stating the township secretary has identified records to be considered for destruction or disposal as described in Exhibit A; and that the Board does hereby authorize the destruction of the files, as described in Exhibit A; and that this Resolution becomes effective immediately. The motion was second by Supervisor Herr. Motion carried.

Minutes: With no additions or corrections, the Minutes of the December 4, 2024 meeting stand approved as written.

Public Comment:

Ed Weidman stated he never sees the blinkers for the four-way stop signs on Mine Road working. He also asked what the results were of the meeting with Turner's junkyard regarding the issue of the vehicles along the road.

Forest noted they met with the owner's son about the swale on the property on Lamparter Road at the trail. They are going to get a contractor in to do what needs done in the Spring.

Four Hour On-Call Time: *A motion was made by Supervisor Herr to clarify that any Township employee who is asked to do any work during their regularly scheduled time off, will be compensated at their hourly

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rate which would be considered time and a half for anything over forty hours including holidays, vacation, bereavement and sick time. The motion was second by Supervisor Lamparter. Motion carried. This will be added to next month's agenda to be updated in the Employee Policy Manual.

Adjourn: *A motion was made by Supervisor Herr to adjourn the meeting. The motion was seconded by Supervisor Lamparter. Motion carried. The meeting was adjourned at 8:27 p.m.

Respectfully submitted,



Cathy Snyder
Secretary

